

Student Handbook

2015-2016

School Colors: Kelly Green and White

School Mascot: Savages

General Information

Quinton Jr. High/High School
210 N. J Street
PO Box 670
Quinton, OK 74561

School Website: www.quintonschools.com

Jr. High/High School Phone: (918)469-3309
Jr. High/High School Fax: (918)469-2310
Superintendents Office: (918)469-3100

Administration

Superintendent: Don Cox
dcox@quintonschools.com
(918)469-3100

High School Principal: Dane Lemons
dlemons@quintonschools.com
(918)469-3309

Junior High/Asst. HS Principal: Stacey Henderson
shenderson@quintonschools.com
(918)469-3309

Counselor: Michelle Murray
mmurray@quintonschools.com
(918)469-3309

Q.H.S. Fight Song

We're loyal to you Quinton High
We'll ever be true Quinton High
We'll make you to stand with the best in the land
For we know you have said Quinton High!
Rah! Rah!
So join in the fight Quinton High
And show us your might Quinton High
Our team is the best protector, Oh boy!
For we expect a victory from you Quinton High!

Mission Statement

Quinton Public Schools recognizes that each child is individual and that all children need to succeed. QPS respects the individual needs of each student and strives to meet every student's needs and requirements for better preparing the student for life after High School, thus resulting in the development of lifelong learners that become productive members of the community and state. This will be achieved through a united and innovative effort of administrators, teachers, parents, students and the community.

Student and Parent Responsibility

All students and parents are expected to know and to follow the information and policies in the Quinton Public Schools Student Handbook.

Bell Schedule

Breakfast	7:55-8:10
1 st hour	8:15-9:15
2 nd hour	9:20-10:20
3 rd hour	10:25-11:25
4 th hour	11:30-12:30
Lunch	12:30-12:50
5 th hour	12:55-1:50
6 th hour	1:55-2:50
7 th hour	2:55-3:45

Moment of Silence & Pledge of Allegiance

A moment of silence will be observed each day during announcements as well as, reciting the Pledge of Allegiance and saluting the Oklahoma flag.

ineligible. The principal may make exceptions for valid reasons due to illness, injury, or death in the immediate family.

6) Any other special provisions will be determined by following the eligibility guidelines put forth by the Oklahoma Secondary Schools Activity Association (OSSAA).

Physicals

Each year, all athletes will be required to have a parental questionnaire, student physical and head injury acknowledgement form on file in the Athletic Director's office before they may participate or play in any sport.

School Trips

Students must be eligible and in good school standing to attend the prom or senior trip. No student will be allowed to participate in either event if they are failing for grades or attendance or if the student has not served detentions, ISS, or out of school suspension. Any student attending the senior trip will still be under school supervision. Any student not following school rules during the trip will not be granted a diploma until any discipline given is served. Participating in the senior trip is a privilege. Any student planning on bringing a guest to the prom must receive administrative approval a minimum of 1 week prior to the event. The acting administrator or designee has the final say on guest approval and dress code. No over-night senior trips will be allowed without board approval.

Attendance

By law, school attendance is mandatory until age 18. Regular attendance is essential for successful completion of all required courses for credit toward graduation. Students are subject to compulsory school attendance and truancy laws as required by the statutes of the State of Oklahoma and regulations of the State Board of Education. If a child is absent without valid excuse four (4) or more days or parts of days within a four (4) week period or is absent without valid excuse for ten (10) or more days or parts of days within a semester, the office will attempt to notify the parent, guardian, or custodian of the child and immediately report such absences to the district attorney in the county wherein the school is located for juvenile proceedings pursuant to Title 10 of the Oklahoma Statutes. On the tenth (10th) absence, the principal will report absences to the district attorney.

Parents are expected to contact the school prior to their child's absence from school. Written notes will not be accepted. The Board of Education designates all building principals and other specified employees as attendance officers for Quinton Public Schools. It shall be the duty of each school and the district to maintain attendance records and provide attendance information to the District Court of designee. In order to pass a class, a student may miss NO MORE THAN nine (9) times in a semester. If a student misses more days due to serious illness or injury, the site administrator must concur that the illness or injury is serious enough to prevent the student from attending school. The school may require a doctor's certificate to certify that any student is physically unable to attend classes. If a student transfers from another school, his/her absences at that school count toward the total of nine (9) absences allowed at Quinton Public Schools.

Regular attendance, within school guidelines, is required for driver's license permit letter.

Tardy

Students are expected to be on time to all classes. Students who are not in the classroom before the tardy bell rings will be considered tardy. When a student enters class late it causes disruption of the class both for the teacher and the students and interferes with the ongoing educational process. Tardies will be categorized according to the following classifications:

- 1st tardy—Warning
- 2nd tardy—Parent contact/ One (1) detention
- 3rd tardy—Parent contact/ Two (2) detentions
- 4th tardy—Parent contact/ One (1) day ISS
- 5th tardy—Parent contact/ Two (2) days ISS

Discipline for more than 5 tardies is at the discretion of administration

Tardies will be counted on a per class basis and will accumulate for a semester only. Three tardies will constitute one (1) unexcused absence.

Bus Regulations

By law, bus riding is a privilege and not a right. Therefore, the administration may choose to remove any student from the bus as deemed necessary for the safety and functionality of the school and its students.

- I. Previous to loading (on the road and at school)
 1. Be on time at the designated school bus stops.
 2. Stay off the road at all times while waiting for the bus.
 3. Wait until the bus comes to a complete stop before attempting to enter.
- II. While on the bus
 1. Keep hands and head inside the bus at all times after entering and until leaving the bus.
 2. Bus riders should never tamper with the bus or any of its equipment. Damage to seats, etc., must be paid for by the offender.
 3. Do not throw anything out of the bus windows.
 4. Bus riders are not permitted to leave their seats while the bus is in motion.
 5. Horse-play is not permitted around or on the school bus.
- III. After leaving the bus
 1. When crossing the road, go at least ten feet in front of bus, check traffic, and watch for bus driver's signal, then cross the road.
 2. The driver will not discharge riders at places other than the regular bus stop, except, by proper authorization from parent and school official.

Bullying

For the purpose of this policy, Quinton School will consider "Bullying" to be comprised of direct behaviors such as teasing, taunting, threatening, and hitting that are initiated by one or more students against a victim. In addition to direct attacks, bullying may also be more indirect by causing a student to be socially isolated through intentional exclusion and spreading rumors. Texts and Facebook posts can and will be considered in determining bullying. Whether the bullying is direct or indirect, the component of bullying is that physical or psychological intimidation occurs repeatedly over time to create an ongoing pattern of harassment and abuse.

It is the policy of the board of education to encourage student victims of bullying to come forward with such claims. Any student found to have engaged in bullying of other students shall be subject to sanctions including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

Cell Phones/Electronic Devices

Junior High students (grades 6, 7, and 8) will not be allowed to use cell phones or have them on during scheduled school hours. **This includes breakfast and lunch.** High School students (grades 9-12) may only use cell phones during breakfast and lunch. Electronic devices (MP3, iPod, etc. are not allowed). Cell phones and electronic devices may only be used under the **DIRECT INSTRUCTION AND SUPERVISION** of school personnel. Administration reserves the right to revoke or allow privileges at any time.

Cheating

The goal of daily assignments and tests is always to promote learning. Doing one's own work and being honest with oneself allows this to occur. Teachers will address the consequences of disregarding this policy. Violation of the honesty/cheating policy could result in any of the following consequences for all parties involved: "zero" grade on assignment or test, reduced grade, retaking of assignment/test, alternative assignment, parent contact, office referral, detention, or suspension.

Closed Campus

1. Students may not leave the school campus during lunch period.
2. Students will not be allowed to use a car for transportation to and from lunch. Parents may pick up their student(s) under this policy. Students will not be allowed to be checked out for lunch by parent call-in. A student will not be released to someone other than their parent/guardian. If a parent/guardian picks up their student at lunch time, the student is expected to return to school for classes at the designated time after the lunch period.
3. The parking lot will be considered to be off limits and students will not go to vehicles

Drills (Fire/Tornado/Intruder)

Fire, tornado, and intruder drills will occur periodically throughout the school year. This is for student safety and welfare and should be taken seriously. A fire signal will be a series of short bells. A tornado signal will be one continuous bell. An intruder, or lockdown, drill will be announced over the intercom. When a fire signal sounds, students should exit the building in a quiet, orderly manner. Specific exit instructions will be given by teachers and posted in each room. Once outside the building, students must remain with their class in a designated area until instructed to return to the building. Tornado drill instructions will also be given by teachers and posted in each room along with intruder drill instructions.

*For safety reasons, no student will be permitted to use the telephone or leave school without permission during an alert. Teachers should strive to maintain an atmosphere of orderliness and calmness.

Driving

Student parking designated areas are the parking lot north of the cafeteria, the south side of the high school gym, and the Methodist Church parking lot. Students are NOT to park along the street in front of the high school or in the parking lot between the high school gym and superintendent's office building.

Students are not permitted to sit in parked vehicles. Once leaving their vehicle, students are not allowed to return to the parking lot without permission from the office. No student should be in the parking lot except those students who have permission to leave the campus. Any violation can result in the loss of driving privileges.

Drop Off/Pick Up

Students may be dropped off and picked up in 2 specific locations:

1. The street between the library and cafeteria
2. The street on the south side of the high school gym

***DO NOT ENTER THE PARKING LOT BETWEEN THE HIGH SCHOOL GYM AND SUPERINTENDENT'S OFFICE.**

Food/Drinks in the Classroom

Each classroom teacher may choose to allow/not allow drinks, snacks, etc. in his or her classroom. Drinks must be in a bottle with a screw type lid. Students are responsible for cleaning their own trash before exiting a classroom. **Food/drinks cannot be purchased during class time or between classes and will only be available at breakfast and lunch time.** (Administration may enforce a "No food/drink" rule at any time.)

General Policies

Asbestos Policy

Quinton Public Schools is in compliance with the Asbestos Hazard Emergency Response Act (AHERA). A complete Asbestos Inspection Report and management plan is on file in the Superintendent's office for public review.

Aggravated Battery or Assault HB 1765

House bill 1765 increased the penalty for aggravated battery or aggravated assault and battery upon school employees to a felony. Felony charges may be filed against any person(s) committing an aggravated assault or battery upon any school employee.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest; other schools to which a student is transferring; Non-custodial parents;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Fever Free Policy

Any child afflicted with a fever of 100 degrees or higher will be prohibited from attending Quinton Public Schools until such time as he/she is fever free. Students may return to school only after they have been fever free (without the use of fever reducing medicine such as Tylenol or Motrin) for 24 hours.

Medication Policy

Ideally, all medication should be given at home. Physicians should be made aware of the problems associated with giving medications at school. They may be able to change time schedules so medication can be given before or after school hours. Office personnel do not dispense medication of any kind to a student unless acting under the direct order of a licensed physician and with written permission of the parent. All medication must be kept in the school office or kept by a designee of the principal. Students may not carry medication with them. The required procedure for dispensing medication is:

1. The student should take all medication, prescription or non-prescription, to the office upon arrival at school, and return to the office when it is time for the medication to be dispensed.
2. All medication must be brought in the original container.
3. The parent must provide a note stating the child's name, medication name, dose, and the time to be given.

(not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact Quinton Public Schools. Quinton Public Schools is an equal opportunity provider and employer.

Privacy Rights

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

Sexual Harassment

Sexual harassment by an individual under jurisdiction of Quinton Public Schools is expressly prohibited. Persons determined to have engaged in sexual harassment of any kind shall be subject to disciplinary sanctions, which may include dismissal of an employee or student.

Sexual harassment is behavior which is not welcome, which is personally offensive, which debilitates morale and which therefore interferes with the work and/or learning effectiveness of its victims.

Harassment actions include but are not limited to:

1. Unwanted sexual flirtation, advances, or propositions
2. Verbal or written abuse of any type, including suggestive jokes or innuendo
3. Explicit verbal comments about an individual's body
4. Sexually degrading words used to describe an individual's body
5. Sexually suggestive adjectives or pictures in the workplace

Unreasonable differential treatment based on gender

Grades/ Graduation

Grade Classification/Credits

In order to ensure that students are progressing toward graduation in a timely manner, the following credit requirements must be met in order to advance to the next grade level:

- *At the end of the 9th grade year, a student must have earned 5 credits to advance to 10th grade.
- *At the end of the 10th grade year, a student must have earned 12 credits to advance to 11th grade.
- *At the end of the 11th grade year, a student must have earned 16 credits to advance to the 12th grade.

A student who attends 9th-12th grade has the opportunity to earn a total of 28 credits. Requirements set forth by the Oklahoma State Department of Education require that students earn 23 credits to graduate.

Students must learn the responsibility of making good grades at an early age. In order to better prepare our students for their high school years, junior high students must earn credits to advance to the next grade level. Each semester of a course would count as ½ credit, which is equivalent to high school credits.

- *At the end of 6th grade year, a student must have earned 5 credits to advance to 7th grade.

Core Curriculum for student opting out of ACE

4 Units English

English I
English II
English III
English IV
AP English IV

3 Units Science

Biology I
2 science courses from course offerings

3 Units Math

Algebra I
2 math course with content/rigor equal to or above Algebra I (Intermediate Algebra does not meet college admission requirements)

3 Units History

Oklahoma History (1/2 unit)
Government (1/2 unit)
US History (1 unit)
1 unit from approved history courses

2 Units Fine Arts

8 Units Electives

*Personal Financial Literacy

TOTAL UNITS REQUIRED FOR GRADUATION= 23

END OF INSTRUCTION EXAMS (EOI)

Required: Algebra I- Must pass to graduate
English II- Must pass to graduate

Two of the following five EOI tests must be passed in order to graduate:

1) Algebra II 2) Geometry 3) English III 4) US History 5) Biology I

*Beginning with the graduating class of 2014, every student shall demonstrate mastery of all 14 standards designated in the Personal Financial Literacy Passport in order to graduate.

OKLAHOMA'S PROMISE

What is Oklahoma's Promise?

Oklahoma's Promise is an Oklahoma state funded program that will pay the college tuition to any college in the State of Oklahoma for students whose parents total yearly income is not more than \$50,000. For students receiving the award for the first time in 2009-2010, the income of the student's parents (or the student if financially independent of their parents) may not exceed \$100,000 at the time the student begins college and prior to receiving the scholarship.

Who can apply for Oklahoma's Promise?

To qualify, you must be an Oklahoma resident (beginning 2007-2008 and thereafter, the student must be a citizen or lawfully present in the United States at the time they enroll in college in order to receive the scholarship), be a child in a household that earns \$50,000 or less per year, graduate from an Oklahoma high school that is accredited by the State Board of Education, and be in the 8th, 9th, or 10th grade. See your counselor for complete details.

How can parents help?

Parents must supply a proof of income and sign an agreement and promise to help you successfully reach the goals of the program. They can also help you follow and obey the requirements.

What are the requirements?

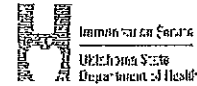
You must:

- Take the 17 units of high school courses below and make at least a 2.5 GPA in those courses
- Make an overall high school GPA of at least 2.5
- Attend school regularly
- Do your homework
- Stay away from drugs and alcohol
- Do not commit criminal or delinquent acts
- Meet with a school official to go over your schoolwork and records on a regular basis
- Provide information when requested

Homecoming

Nominations for homecoming queen candidates will be made by private ballot. Team members will mark their anonymous ballot and return it to school personnel responsible for voting. The team member will then sign a team roster to acknowledge their vote has been made. Votes will be counted by one (1) administrator and one (1) school employee. Voting for Homecoming Queen will be conducted in the same manner.

Immunizations



For Parents - Vaccines Required to Attend School in Oklahoma 2015-16 School Year

This table shows the total number of doses a child must receive and have on their record to attend school for the grade indicated. The doses do not have to be repeated every year. These are the requirements for school. Requirements for child care attendance are different. Refer to this web page for requirements for child care: http://www.ok.gov/health/Disease_Prevention/Preparedness/Immunizations/Vaccines_for_Childcare/index.html.

	PRE-SCHOOL PRE-K	KG	1 st - 5th	7 th - 11 th	12 th
VACCINES	Total doses				
DTaP (diphtheria, tetanus, pertussis)	4 DTaP	5 DTaP/DTP*	No additional doses are required	1 Tdap†	No additional doses are required
IPV/OPV (inactivated polio) (oral polio)	3 IPV/OPV	4 IPV/OPV*	No additional doses are required once a child has completed the required number of doses. If a student has not completed all of the required doses by the time they enter pre-school, kindergarten, or any grade above kindergarten, the doses must be completed on schedule.		
MMR (measles, mumps, rubella)	1 MMR	2 MMR			
Hep B (hepatitis B)	3 Hep B **				
Hep A (hepatitis A)	2 Hep A				
Varicella (chickenpox)	1 Varicella				

*	If the 4th dose of DTaP is given on or after the child's 4th birthday, then the 5th dose of DTP/DTaP is not required.
†	Tdap (tetanus, diphtheria, and pertussis) booster (Only 1 dose of Tdap is required.)
‡	If the 3rd dose of IPV/OPV is given on or after the child's 4th birthday, then the 4th dose of IPV/OPV is not required.
**	If a child reaches age 11 and has not yet started the HepB vaccine series, he or she may receive a 2-dose series of Merck® Adult Hepatitis B vaccine instead of the 3-dose series of Pediatric HepB vaccine. The 2-dose series must be completed before the 16th birthday or the child must receive a total of 3 doses of HepB vaccine. If you have any questions about the 2-dose series of HepB vaccine, talk to your healthcare provider. All other children (younger or older) must have 3 doses of hepatitis B vaccine.

Vaccines Recommended for All Children but Not Required by Oklahoma School Law

A 2nd dose of varicella (chickenpox) vaccine is recommended at 4-6 years of age and at any age after that if it is missed at 4-6 years.

One dose of MCV4 (meningococcal vaccine) is recommended at age 11-12 years and a booster dose at 16 years of age.

- * If an adolescent misses MCV4 at 11-12 years, they should still receive it. This vaccine is routinely recommended up to 18 years and through age 21 years for first year college students living in dormitories or on-campus student housing because of their risk of catching the disease.
- ** If an adolescent receives the first dose of MCV4 late at 13 through 15 years, they still need a booster dose at age 16 through 18 years.

Oklahoma law requires a dose of MCV4 for all students who are first-time enrollees in any public or private postsecondary educational institution in this state and who reside in on-campus student housing. It is recommended they receive a dose on or after the 16th birthday.

Three doses of HPV (human papillomavirus) vaccine are recommended starting at 11-12 years of age.

- * If an adolescent misses HPV at 11-12 years catch-up vaccination is recommended for all girls 13-26 years and for all boys 13-21 years.

Keep a copy of your child's vaccination record, you may need it later.

11-10-14

Immunization Service Oklahoma State Department of Health (405) 271-4073

Internet Usage

Internet access is available to all students and teachers in Quinton Public Schools. Accessing the Internet via our Intranet will allow students and teachers to utilize vast resources of information. Access to Internet in Quinton Public Schools by staff, faculty, or students is subject to the following policies:

Acceptable Use: School use must be in support of education and research and consistent with educational and curriculum related objectives. Use of the organizations' networks or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material or material protected by trade secret.

Each teacher will state in their syllabus whether or not he/she allows for exemptions as well as stating which exemptions they will use. Teachers will hand out test exemption forms no later than the day before semester tests, so that parents may be informed of exemptions.

Telephone

The office telephone is used for business purposes only; therefore, students will only be removed from class for emergency calls. Classes will not be interrupted for non-emergency calls. The student may also obtain permission from administration to use his or her own cell phone to make a call while under direct supervision of school personnel.

Visitors

QPS believes that parent/guardian involvement is one of the ingredients of a successful school. Parents/guardians are welcome to visit the school; however, all visitors must check in at the Main Office. All visitors must wear a visitor's badge or an office aide, counselor, or administrator will escort them. Students from other schools may not visit classes with friends. Visitors must abide by the same rules of conduct, as do the students, including the prohibition of all tobacco products.

Weapons

It is the policy of Quinton Public Schools to comply fully with the Gun Free Schools Act. **Any student who possesses a firearm at school, any school sponsored event, or in or upon any school property including school transportation may be removed from school for up to one calendar year.** Title 18 of the United States Code, Section 921, as any weapon (including starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or silencer; any rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than ¼ ounce, mine or any device similar to the above.

Oklahoma Statutes, Title 21, Section 1280.01 prohibits any person, except a peace officer or other person authorized by the board of education of the district to have in a person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation or students or teachers any weapon defined as "Any firearm, knife, club, or any other offensive weapon."

Withdrawal Procedures

In order to withdraw from school, the following steps are necessary:

1. A parent or legal guardian must sign a withdrawal form (obtained from the main office).
2. The withdrawal is signed by each teacher indicating a partial or complete grade and the return of all books and materials.
3. The withdrawal is signed by the principal, librarian, and counselor.
4. The principal, counselor, or secretary will release all records to requesting schools pending clearance of fees and return of materials.

Student Expectations/Discipline

The foundation of our school is to provide each student educational opportunities in an efficient, safe environment. Therefore, **ANY** behavior that threatens the efficiency or safety of the school will be addressed. Any offender may be suspended out of school for up to one year.

LEAVING THE CLASSROOM: Students will not leave the classroom to go to their

Education.

The appeal process is as follows:

If the out-of-school suspension is for ten (10) days or less (short-term)

- Within five (5) days from the date the principal's decision is received by the parent/guardian or student, the student or the student's parent/guardian may request, in writing, a review by the building SRC. The SRC is composed of teachers and/or administrators.
- The SRC will meet to review the out-of-school suspension action as soon as possible. The principal will notify the student's parent/guardian of the date, time, and place of the hearing not less than 24 hours in advance of the hearing.
- The student and the student's parent/guardian will have the right to be present at the hearing and to present evidence and witnesses to support their position. Either party wishing to have legal counsel present must give the other party 24 hours advance notice or he/she may not have a counsel present. The SRC will determine the guilt or innocence of the student and the reasonableness of the term of the out-of-school suspension.
- The SRC will sustain, rescind, or modify the out-of-school suspension action. THE DECISION OF THE SRC WILL BE FINAL AND NONAPPEALABLE.

If the out-of-school suspension is for more than ten (10) days (long term)

- Within five (5) days from the date the principal's decision is received by the parent/guardian or student, the student's parent/guardian may request, in writing, a review of the out-of-school suspension by the Superintendent.
- The Superintendent will schedule a hearing as soon as possible, notify the parent/guardian of the date, time, and place of the hearing at least 24 hours prior to the hearing and notify the parent/guardian that they and the student have the right to be present at the hearing.
- The Superintendent will review the facts, determine the guilt or innocence of the student, the reasonableness of the term of the out-of-school suspension and decide to sustain, rescind, or modify the out-of-school suspension. The Superintendent will notify the student's parent/guardian of the decision at the conclusion of the hearing. If the student and/or guardian is not satisfied with the action of the Superintendent, the student and/or the parent/guardian may appeal that decision to the Board of Education by written notice to the Superintendent or Board Clerk within five (5) days after the receipt of the Superintendent's decision. The student and/or parent/guardian will be notified in writing of the date, time and place of the Board of Education hearing at least 24 hours prior to the hearing. The student and the student's parent/guardian will have the right to present evidence and witnesses to support their position and to be represented by legal counsel. The Board of Education will determine the guilt or innocence of the student and the reasonableness of the term of the out-of-school suspension. The Board will sustain, rescind or modify the out-of-school suspension action. THE DECISION OF THE BOARD WILL BE FINAL AND NONAPPEALABLE.

All appeal hearings are based on 1) Is the student guilty or innocent of a violation of a school rule, policy, or regulation? 2) Is the term of the out-of-school suspension reasonable and in keeping with the severity of the infraction?